

Job Description – EYFS PRACTITIONER

Position Details	
Location:	Princes Risborough Nursery Ltd, 83 Station Road, Princes Risborough, Buckinghamshire, HP27 9DN
Reporting to:	Room Leader/Nursery Manager
Hours:	Full time (40 Hours) & Part time
Salary:	Dependent on qualifications and experience

About Princes Risborough Nursery Ltd
Princes Risborough Nursery is a family run Nursery due to open its doors in Spring 2021. As we are located in the heart of the Chilterns our aim is to offer a unique, fresh approach to childcare, where children can learn about life in the Chilterns. We envisage our inspirational team providing child led development, utilising a mixture of outdoor learning, specialist trips and exploratory subject areas within the EYFS framework, balanced with time for reflection and thoughtfulness. We aim to provide children a unique experience within a safe, happy, homely, and enriched environment.

Purpose of the Position
To assist in creating a nursery that will be at the forefront of parents' minds as the place that will nurture their children in a unique, creative, family environment. Be part of a team that will deliver the highest standards of care, education, safety and wellbeing to children under the age of five years. Provide an enabling environment in which all children can play, develop, learn and enjoy. Maintain strong partnerships with parents to enable children's needs to be met.

Key Duties & Responsibilities
<ul style="list-style-type: none"> • Use specific training and knowledge of working with children under the age of five years (babies and toddlers under 2 ½ years old – in baby room) to support children's individual needs. • Assist in planning, setting up and packing away age appropriate, creative, stimulating, innovative, safe, play and learning opportunities according to the children's needs and interests to fulfil and exceed those required by the EYFS, both indoors and outdoors (as directed by Room Leader). • Be fully aware of the nursery's operational policies and procedures. Ensure that they are followed, implemented, monitored, reviewed and developed. • Assume responsibility for key children. • Meet the physical needs of children (including nappy changing and first aid), encourage good standards of personal hygiene, whilst promoting independence. • Ensure the children's development needs, general health and wellbeing are being enhanced. • Ensure regular observations and development records are being maintained and used to inform planning and to ensure that any concerns are raised at the earliest opportunity. • Ensure the safeguarding of children in the Nursery, implement the Nursery's policies and procedures to maintain children's safety and wellbeing, keeping all children safe from harm. Take any action required and report any concerns to the Nursery Manager or Designated Safeguarding Lead. • Assist in the preparation snacks and meals (baby bottles) when required, ensuring dietary and cultural needs are met and consideration is given to allergy requirements. • Ensure a high level of hygiene within all areas of the nursery. • Maintain friendly and professional relationships with parents/carers, building good relationships with families. Encourage communication, and exchange information about children's progress and encourage parental/carers involvement.

- Keep parents/carers updated on children's progress. Communicate with parents/carers about child's progress and personal development through nursery reporting systems and attending parent/carer meetings.
- Support and develop an environment which is inclusive for all and recognise and encourage diversity within the nursery.
- Be aware of any children in the nursery with special needs (including special educational needs and disabilities) and be proactive in ensuring appropriate action is taken to promote and support the welfare and development of children in the nursery in conjunction with the nursery SENCo.
- Provide support for the children's emotional and social needs by implementing the principles of the nursery, promoting positive behaviour, and role modelling high standards in all aspects of your role and personal conduct.
- Take part in supervisions and staff appraisals to maintain a culture of self-evaluation and reflective practice. Reflect on your own wellbeing and mental health and to seek support from management when needed.
- Support children's transition to the next phase of their nursery journey and transition to school.
- Have high expectations of children whilst taking into account their ability and age.
- Demonstrate a flexible approach to day to day duties to ensure smooth running and operation of the nursery. Cover other rooms at short notice if required.
- Ensure children are tidy, happy and ready for their parents/carers to take home at the end of their session.
- Facilitate inspections by regulatory bodies and help implement recommendations.
- Be an active, inspirational, and motivated team member, helping to enhance a happy, pleasant work environment.
- Represent the nursery professionally at all times, advancing its interests in the local community, maintaining the nursery's integrity and being open to both giving and receiving feedback.
- Ensure confidentiality at all times with regards to the children, parents and staff.
- Attend relevant training and meetings to support professional development and keep up to date with current good practice.
- Undertake other duties as reasonably requested by the Nursery Management Team.